



ALPHA LIBRA LLC

Tripnovac | EZTaxNG | Mami African Hub | Miraluc

FOR APPROVED AGENTS

Onboarding And Reporting Rules

This guide is issued after approval. It explains how agents should report activity so users can be verified and payouts can be calculated without confusion.

Daily Reporting

Field	What to submit
Date	The date the user signed up.
Agent ID	Your assigned agent code, link, or identifier.
User reference	Approved user reference, phone/email reference, or form response ID as instructed.
Brand signups	Which 2 or more brands the user joined.
Source	Community, referral, campus, business, group, or social source.
Proof/status	Any approved screenshot, backend status, form response, or tracker status requested by Alpha Libra.

Weekly Review

What Alpha Libra checks

- Duplicate accounts.
- Brand signup count.
- Real user signals.
- Source quality.
- Spam or false-claim risk.
- Activation or app friction feedback.

What agents should report

- Users submitted.
- Users approved so far.
- Users rejected or pending.
- Top objections.
- Brand questions people ask.
- Issues with signup flows.

Audit Rules

- No tracking, no payout.
- No verified user, no payout.
- Fake or duplicate submissions can remove the agent from the programme.
- Alpha Libra may sample-check users before approving a milestone.
- Final payment is based on approved tracker rows, not verbal claims.